

**EXHIBIT A**  
**KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT**  
**FEE SCHEDULE POLICY — 2013**

**Purpose**

It is the purpose of this policy (1) to clarify the authority of the Kittitas County Board of Health to set fees, (2) to establish current fees charged for services provided by the Kittitas County Public Health Department (KCPHD), (3) to provide guidelines for the determination of fees, and (4) to establish service cost calculation, billing, and refund policies. This policy covers all fees charged directly by the Kittitas County Public Health Department, to include Community Health Services, Health Promotion, Environmental Health, and Vital Records.

**Policy**

Authority

1. Title 70 RCW: Public Health and Safety

70.05.060 Powers and duties of local board of health: Each local board of health shall have supervision over all matters pertaining to the preservation of the life and health of the people within its jurisdiction and shall: (7) Establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state board of health: provided that such fees for services shall not exceed the actual cost of providing any such services.

**Procedures**

Fee Schedule Development

The fee schedules will be developed to allow KCPHD to recover its direct and indirect costs. KCPHD will not operate on a for-profit basis, but will seek not to operate at a loss. Pass-through costs will not be included in the fee schedule but will be reflected in an appropriate billing document.

Public Input

Public input will be sought prior to completion of the draft fee schedule. Public notification of changes in fees will be completed after the updated fees are adopted.

Frequency of Review

Fee schedules will be presented to the Kittitas County Board of Health for review and approval on an annual basis, at a minimum. The fee schedules will be revised and presented to the Kittitas County Board of Health in conjunction with the annual presentation of the Kittitas County Public Health Department budget.

Service Cost Calculation

Prior to setting the fee, the service will be clearly defined, using standard definitions of practice when they exist. The actual cost of the service, including indirect costs, will be calculated using sound and consistent methodology.

The cost calculations for each new program area fee for 2013 are presented in Exhibit B and C. As can be seen in reviewing the General Fee Notes, the department has four staff teams that roughly correspond to program areas: Environmental Health Professional Staff, Community Health Services (Nursing) Professional Staff, Health Promotion Professional Staff, and Support Staff. Team hourly rates are determined by averaging staff salaries. Environmental Health, Community Health, and Health Promotion rates are calculated as unit costs (defined here as one hour). Team hourly rates include salaries, fringe benefits, department indirect (overhead), support staff, and county indirect. Support staff is included in each rate to reflect the actual work conducted. Administrative costs are included in the department’s overhead rate. The 2013 Environmental Health hourly rate is presented below as an example:

Average EH Professional Salary Rate	\$24.80
Average Support Staff Salary Rate	\$17.04
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Combined Salary Rate	\$41.84
Benefits (budgeted at 40%)	\$16.74
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Total Hourly Payroll	\$58.58
Department overhead (budgeted at 24.25% of salaries)	\$10.15
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Departmental Costs	\$68.72
County overhead (budgeted at 11.25% of salaries)	\$4.71
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<b>EH Hourly Rate</b>	<b>\$73.43</b>
<b>Final EH Hourly Rate for 2013</b>	<b>\$73.00</b>

Similar calculations for the remaining program areas have been developed. In 2013 they are:

- Community Health: \$93.00
- Health Promotion: \$64.00
- Support Staff: \$30.00

An overall department hourly rate is calculated for a unit of time (one hour) by averaging the four rates noted above. For 2013, the rate is \$80.00. This rate is used whenever an activity, without a specific rate, needs to be billed. In the past, this is a rarely used fee.

Fee Rounding Policy

Most cost recovery fee calculations are rounded to the nearest \$5.00 mark in an attempt to recover cost of services provided. Example if a fee is calculated at \$23.17, the nearest \$5.00 mark is \$25.00, similarly if a fee is

calculated at \$20.48, the nearest \$5.00 mark is \$20.00. However, fees below \$10.00 shall be rounded to the nearest dollar.

Sliding Fee Scale

The sliding fee scale is based on 200 percent of the federal poverty level and is annually adjusted for family size. The scale is divided into four increments and correlates to a percentage of the federal poverty level. The formula for the establishment of the sliding fee scale is reflected below:

<b>Sliding Fee Scale Formula</b>	
<b>Federal Poverty Level</b>	<b>Sliding Fee</b>
0-132%	0%
133-149%%	25%
150-174%	50%
175-199%	75%
200%	100%

See Attachment 1 for the current sliding fee scale.

Individuals having a demonstrated inability to pay will not be refused specific services, such as tuberculin skin testing (high-risk clients), HIV and hepatitis C testing (high-risk clients), and child immunizations (vaccine provided by the state).

Fee Collection Practices

Fees for services at KCPHD will be collected at the time of service. Payment will be either cash or personal check for most services except for Vital Records and Food Worker Cards. KCPHD accepts cash, money orders, or cashier checks for payment of Vital Records and Food Worker Cards. Personal checks, with the exception of business checks from organizations that have established a working relationship with KCPHD, will not be accepted for Vital Records and Food Worker Cards. Money orders and personal checks for other services must be made out to Kittitas County Public Health Department. Two-party checks will not be accepted for payment. Checks returned for insufficient funds will be assessed the Kittitas County insufficient fund fee and turned over to the Health Department for collection.

Subsidized Services

No fee will be established for services funded by a local, state, or federal grant that provides for 100% reimbursement of Kittitas County Public Health Department costs.

Late Fees

If an Environmental Health annual operating permit (food, camp, park, pool, solid waste) is not renewed before its expiration date, a late fee of 20% of the annual fee shall be assessed. If the annual operating permit is not renewed within 21 days of its expiration date, a late fee of 40% of the annual fee will be assessed. Operations will be suspended if the annual operating permit renewal is delinquent beyond 35 days.

A concessionaire for a temporary food event must submit a completed application at least two weeks prior to the first day of the event or a fee double the amount will be imposed.

All other payments not received within 30 days of issuance by KCPHD will incur a 10% late fee, accruing an additional 10% every 30 days thereafter following county policy.

Refunds

The Kittitas County Public Health Department has a refund policy in place for fees, licenses, and permits. In order to request a refund, a written request must be submitted utilizing the Request for Refund document on KCPHD’s website. The document must be mailed, faxed or delivered to KCPHD:

Kittitas County Public Health Department  
507 N. Nanum Street, Suite 102  
Ellensburg, Washington 98926  
Fax (509) 962-7581

All refund requests will be subject to an additional deduction for work actually performed by KCPHD prior to receiving the refund request. The cost of actual work performed will be estimated using the same costs that established the fee. Specific information on each fee’s component costs is available by contacting KCPHD. These costs are updated annually.

Requests for refunds will not be honored for any work accomplished prior to the request being received in writing.

Vital Records

Vital Records Fees charged by Washington State Department of Health and local registrars (RCW 70.58.107): The Kittitas County Public Health Department Vital Records fee structure is consistent with RCW 70.58.107, stated below, and is subject to change at any time by the state legislature. Any fee changes by the state legislature shall be adopted by the Kittitas County Public Health Department and the Public Health Administrator will incorporate the fee changes into a fee schedule revision for approval by the Kittitas County Board of Health during the course of the calendar year.

RCW 70.58.107: The Washington State Department of Health (DOH) shall charge a fee of twenty dollars (\$20.00) for certified copies of records and for copies or information provided for research, statistical, or administrative purposes, and eight dollars (\$8.00) for a search of the files or records when no copy is made.

No fee may be demanded or required for furnishing certified copies of a birth, death, fetal death, marriage, divorce, annulment, or legal separation record for use in connection with a claim for compensation or pension pending before the veteran’s administration.

Local registrars shall charge the same fees as the state as hereinabove provided and as prescribed by DOH regulation, except in cases where payment is made by credit card, charge card, debit card, smart card, stored value card, federal wire, automatic clearinghouse system, or other electronic communication. Payment by these electronic methods may be subject to an additional fee consistent with the requirements established by RCW 36.29.190. All such fees collected, except for seven dollars (\$7.00) of

each fee collected for the issuance of birth certificates and first copies of death certificates and fourteen dollars (\$14.00) of each fee collected for additional copies of the same death certificate ordered at the same time as the first copy, shall be paid to the jurisdictional health department.

All local registrars in cities and counties shall keep a true and correct account of all fees received under this section for the issuance of certified copies and shall turn seven dollars (\$7.00) of the fees collected for birth certificates and first copies of death certificates and fourteen dollars (\$14.00) of the fee collected for additional copies of death certificates over to the state treasurer on or before the first day of January, April, July, and October. All but five dollars (\$5.00) of the fees turned over to the state treasurer by local registrars shall be paid to DOH for the purpose of developing and maintaining the state vital records systems, including a web-based electronic death registration system.

Eight dollars (\$8.00) of each fee imposed for the issuance of certified copies, except for copies suitable for display issued under RCW 70.58.085, at both the state and local levels shall be held by the state treasurer in the death investigations' account established by RCW 43.79.445. [End of RCW 70.58.107]

The Kittitas County Public Health Department charges an additional ten dollars (\$10.00) for same day service and four dollars (\$4.00) for the re-processing of death certificates that are returned with a correction affidavit.

Community Health Services

The base price for all vaccine shall be the actual cost incurred by the Kittitas County Public Health Department plus an office visit fee for administration of the vaccination.

Clients will be billed for the complete series of Japanese Encephalitis and Rabies vaccines/Immune Globulin at the time of the first vaccination due to the infrequency of use and the high cost.

Adult vaccines/non-state Supplied Vaccine Available at KCPHD:	
Hepatitis A	Immune Globulin
Hepatitis B	Injectable or Oral Typhoid
Twinrix (Hep A & B)	Japanese Encephalitis
Inactivated Polio	Meningococcal
Tetanus Diphtheria	Pneumococcal
Tdap (Tetanus, Diphtheria, Pertussis)	Rabies Immune Globulin
HPV (Human Papilloma Virus)	Rabies Vaccine
Measles, Mumps, Rubella	Pre- or Post – Exposure Varicella
Influenza	Yellow Fever

Child vaccines <i>NOT</i> billed on the sliding fee scale:	
Immune Globulin	Rabies Immune Globulin
Injectable or Oral Typhoid	Japanese Encephalitis
Rabies Vaccine, Pre- or Post- exposure	Yellow Fever

Pediatric influenza vaccine is received from the State of Washington Vaccine for Children Program and is administered following the Washington State Guidelines.

## Applicability

This policy applies to all individuals who are concerned with establishing fees for services administered by the Kittitas County Public Health Department staff.

This revised 2013 policy is effective January 1, 2013 and is subject to review with the 2013 annual budget review, or as deemed appropriate prior to that time.

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Commissioner Alan Crankovich, Chair  
Board of Health

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kittitas County Public Health Department

\_\_\_\_\_  
Date

### Attachment 1: 2013 Sliding Fee Schedule

Family Size		0%	25%	50%	75%	100%
1	Annual	\$14855 and below	\$14856 – \$16754	\$16755 – \$19547	\$19548 – \$22339	\$22340 and above
	Monthly	\$1237 and below	\$1238 – \$1395	\$1396 – \$1629	\$1630 – \$1852	\$1853 and above
2	Annual	\$20122 and below	\$20123 – \$22694	\$22695 – \$26477	\$26478 – \$30259	\$30260 and above
	Monthly	\$1676 and below	\$1677 – \$1890	\$1891 – \$2205	\$2206 – \$2521	\$2522 and above
3	Annual	\$25389 and below	\$25390 – \$28634	\$28635 – \$33407	\$33408 – \$38179	\$38180 and above
	Monthly	\$2115 and below	\$2116 – \$2385	\$2386 – \$2783	\$2784 – \$3181	\$3182 and above
4	Annual	\$30656 and below	\$30657 – \$34574	\$34575 – \$40337	\$40338 – \$46099	\$46100 and above
	Monthly	\$2554 and below	\$2555 – \$2880	\$2881 – \$3360	\$3361 – \$3841	\$3842 and above
5	Annual	\$35922 and below	\$35923 – \$40514	\$40515 – \$47267	\$47268 – \$54019	\$54020 and above
	Monthly	\$2993 and below	\$2994 – \$3375	\$3376 – \$3938	\$3939 – \$4501	\$4502 and above
6	Annual	\$41189 and below	\$41190 – \$46454	\$46455 – \$54197	\$54198 – \$61939	\$61940 and above
	Monthly	\$3432 and below	\$3433 – \$3870	\$3871 – \$4515	\$4516 – \$5161	\$5162 and above
7	Annual	\$46456 and below	\$46457 – \$52394	\$52395 – \$61127	\$61128 – \$69859	\$69860 and above
	Monthly	\$3870 and below	\$3871 – \$4365	\$4366 – \$5093	\$5094 – \$5821	\$5822 and above
8	Annual	\$51723 and below	\$51724 – \$58334	\$58335 – \$68057	\$68058 – \$77779	\$77780 and above
	Monthly	\$4309 and below	\$4310 – \$4860	\$4861 – \$5670	\$5671 – \$6481	\$6482 and above



## Attachment 2: 2013 Environmental Health Fees

ACTIVITY	TERM	2012 Fees	2013 Fees
<b>DRINKING WATER</b>			
Certificate of Potable Water Storage/Cistern Use New Permit	Each (expires w/in 2 years)	\$415.00	\$435.00
Potable Water Hauler License	Annual	\$220.00	\$240.00
Time of Sale Potable Water Storage/Cistern System Inspection	Each	\$415.00	\$435.00
Annual Potable Water Storage/Cistern Water Test Results Review	Annual	\$35.00	\$35.00
Group B workbook	Each	\$8.00	\$8.00
Water & Sewage Evaluation	Each	\$305.00	\$320.00
Re-evaluations	Each	\$155.00	\$195.00
Water OR Sewage Evaluation	Each	\$190.00	\$235.00
Water Sample collected by EH staff	Each	\$155.00	\$200.00
Well Site Review	Each	\$100.00	\$125.00
Well Site Inspection	Each	\$250.00	\$275.00
Group B Water System Application Review and Approval	Each	\$450.00	\$480.00
Group B Water System Expansion (3-9 connections)	Each	\$310.00	\$345.00
Electronic Meter Read (EMR) Equipment	Each	\$175.00	\$175.00
<b>SOLID WASTE*</b>			
Landfill	Annual	\$1,950.00	\$1,970.00
Transfer Station	Annual	\$1,490.00	\$1,510.00
Composting Facility Level 1	Annual	\$1,110.00	\$1,130.00
Composting Facility Level 2	Annual	N/A	\$1,980.00
Composting Facility Level 3	Annual	N/A	\$3,390.00
Digester	Annual	N/A	\$1,130.00
Recycling Center	Annual	\$575.00	\$595.00
Biosolids Utilization	Annual	\$1,110.00	\$1,130.00
Demolition/Inert	Annual	\$1,110.00	\$1,130.00
Wood waste	Annual	\$1,110.00	\$1,130.00
Closed Landfill	Annual	\$1,110.00	\$1,130.00
Limited Purpose Landfill	Annual	\$1,950.00	\$1,970.00
Moderate Risk Waste Facility Level 1	Annual	\$1,605.00	\$1,625.00
Moderate Risk Waste Facility Level 2	Annual	N/A	\$4,260.00
<b>Other Solid Waste</b>			
Piles	Annual	\$1,110.00	\$1,130.00
Impoundment	Annual	\$1,110.00	\$1,130.00



ACTIVITY	TERM	2012 Fees	2013 Fees
Tire Storage	Annual	\$1,110.00	\$1,130.00
PCS	Annual	\$1,110.00	\$1,130.00
New Application Review	Each	\$1935.00	\$1,955.00
Renewal Application Review	Each	\$145.00	\$165.00
Activities exceeding 4 hours of review	Hour	\$80.00	\$80.00
Meth Lab Investigation	Each	\$795.00	\$815.00
Inactive Solid Waste Facility	Annual	N/A	60% of Permit Fee
<b>ON-SITE SEWAGE (OSS)</b>			
Septic Tank Pumper License	Annual	\$195.00	\$215.00
On-Site Sewage System Installer License	Annual	\$195.00	\$215.00
On Site Sewage Installer Study Packet	Each	\$25.00	\$25.00
On-Site Sewage System Installer Exam	Each	\$195.00	\$215.00
On-Site Sewage System Site Evaluation	Each	\$400.00	\$425.00
On-Site Sewage System Renewal Permit	Each (expires w/in 1 year)	\$200.00	\$225.00
On-Site Sewage Redesign Submittal (Same Designer)	Each (expires w/in 1 year)	\$150.00	\$185.00
<b>OSS-Gravity System</b>			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$415.00	\$435.00
OSS System Homeowner Design	Each (expires w/in 1 year)	\$215.00	\$245.00
Does not include site evaluation or permit			
<b>OSS-Pressure System</b>			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$450.00	\$470.00
<b>OSS-Alternative System</b>			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$525.00	\$540.00
<b>OSS-Community System</b>			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$625.00	\$640.00
<b>OSS-Commercial System</b>			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$625.00	\$640.00
<b>OSS-Dry Cabin</b>			
Privy/Compost Toilet Permit	Each (expires w/in 1 year)	\$290.00	\$335.00
<b>OSS-Other Fees</b>			
Experimental Sewage System	Each (expires w/in 1 year)	\$710.00	\$730.00

ACTIVITY	TERM	2012 Fees	2013 Fees
Greywater/Reclaimed Wastewater Disposal System	Each	N/A	\$435.00
Incineration Toilet Permit	Each (expires w/in 1 year)	\$365.00	\$380.00
Septic Tank Replacement	Each (expires w/in 1 year)	\$240.00	\$260.00
Temporary Holding Tank	Each (expires w/in 1 year)	\$440.00	\$460.00
OSS Design Archiving Fee (archiving fee waived if design submitted in an electronic pdf format)	Each	\$25.00	\$25.00
OSS Permit copy/Realtor request	Each	\$6.00	\$6.00
<b>OSS-Plat</b>			
Long Plat Fee	Each	\$675.00	\$725.00
Activities exceeding 12.5 hours	Hour	\$80.00	\$80.00
Short Plat Fee	Each	\$430.00	\$470.00
Boundary Line Adjustment Review	Each	\$175.00	\$205.00
Hydrogeological Report Review – Short Plat	Each	\$735.00 Deposit + cost of hydrogeologist and PH Admin	\$775.00 Deposit + cost of hydrogeologist and PH Admin
Hydrogeological Report Review – Long Plat	Each	\$1255.00 Deposit + cost of hydrogeologist and PH Admin	\$1,295.00 Deposit + cost of hydrogeologist and PH Admin
Activities exceeding 4 hours	Hour	\$80.00	\$80.00
<b>ADEQUATE WATER SUPPLY DETERMINATION FOR BUILDING PERMITS</b>			
Individual or shared water systems, Group B Water Systems, Group A- NTNC and Group A-TNC Water Systems	Each	\$265.00	\$300.00
Group A Community Systems	Each	\$140.00	\$175.00
Renewal	1 year	N/A	\$165.00
<b>FOOD SAFETY</b>			
<b>General Food Service</b>			
Food Service Level 1	Annual	\$270.00	\$285.00
Food Service Level 2	Annual	\$410.00	\$425.00
Food Service Level 3	Annual	\$490.00	\$510.00
<b>Mobile Food Service</b>			
Mobile Service Level 1	Annual	\$295.00	\$315.00
Mobile Service Level 2	Annual	\$435.00	\$455.00
Mobile Service Level 3	Annual	\$520.00	\$540.00

ACTIVITY	TERM	2012 Fees	2013 Fees
<b>Grocery Store</b>			
Large Grocery Service ≥ 5,000 Sq. Ft. Separate permit fee will be assessed for specialty areas of grocery stores ≥ 5000 sq. ft. including espresso, deli, meat/seafood, bakery, etc.	Annual	\$360.00	\$380.00
Meat/Seafood Department	Annual	\$385.00	\$405.00
Deli Department	Annual	\$365.00	\$380.00
Bakery Department	Annual	\$365.00	\$380.00
Grocery Espresso	Annual	\$365.00	\$380.00
<b>Meat/Seafood Market or Store (No other food permits)</b>			
Meat/Seafood Market or Store (no other food permits)	Annual	\$390.00	\$425.00
<b>Catering Food Service</b>			
Comprehensive Catering	Annual	\$360.00	\$410.00
Supplemental Catering	Annual	\$270.00	\$290.00
<b>Commissary Kitchen (no other food permits)</b>			
Approved Public Commissary Kitchen	Annual	\$195.00	\$215.00
<b>Market/Seasonal/Temporary Event</b>			
Farmer's Market	Annual	\$160.00	\$175.00
Seasonal Food Service	Each	60% of Food Service Fee	60% of Food Service Fee
Temporary Food Service Level 1 (single event)	Each	N/A	60% of Temp Food Service Level 2 Fee
Temporary Food Service Level 2 (single event)	Each	N/A	\$90.00
Temporary Food Service Level 3 (single event)	Each	N/A	\$255.00
Temporary Food Service Level 1 and 2 Additional Days, Level 3 only beyond 5 days	Each addtnl. day	\$10.00	\$10.00
<b>Food Service Plan Review</b>			
New Food Service Construction	Each	\$365.00	\$380.00
Food Service Remodel	Each	\$290.00	\$310.00
Change of Ownership	Each	\$260.00	\$275.00
Reopening (same owner)	Each	N/A	\$110.00
HACCP Technical Assistance	Each	\$445.00	\$470.00
<b>School Food Service Inspection</b>			
K-12 School Kitchen Inspection	Each	\$160.00	\$180.00
Central Washington University	Annual	Contract	Contract
<b>Food Safety Education</b>			
Food & Beverage Worker Card	Each	\$10.00	\$10.00
Food & Beverage Replacement Card	Each	\$12.00	\$6.00

<b>ACTIVITY</b>	<b>TERM</b>	<b>2012 Fees</b>	<b>2013 Fees</b>
Food Regulations	Each	\$2.00	\$2.00
<b>LIVING ENVIRONMENT</b>			
<b>Camps &amp; Parks</b>			
Camps	Annual	\$385.00	\$410.00
Parks	Annual	\$300.00	\$325.00
For activities exceeding 4.5 hours	Hour	\$80.00	\$80.00
<b>School Health and Safety - Primary and Secondary</b>			
0-100 Students	Each	N/A	\$205.00
101-200 Students	Each	\$225.00	\$255.00
201-500 Students	Each	\$300.00	\$320.00
501-1000 Students	Each	\$425.00	\$450.00
≥ 1001 Students	Each	\$625.00	\$665.00
<b>Public Pools &amp; Spas</b>			
Pool, Spa, Wading or Spray Pool: Open 0-6 Months	Annual	\$250.00	\$280.00
Pool, Spa, Wading or Spray Pool: Open 7-12 Months	Annual	\$350.00	\$400.00
<b>GENERAL</b>			
Environmental Health Re-inspection Fee	Each	\$165.00	\$165.00
Public Health Services Rate	Hour	\$80.00	\$80.00
Administrative Appeal to Board of Health	Each	\$500.00	\$500.00
Administrative Appeal to Hearings Examiner	Each	\$1,050.00 Deposit + cost of appeal	\$ 1,060.00 Deposit + cost of appeal
Variance/Waiver	Each	\$455.00	\$480.00
Conditional Use Permit Review	Each	\$215.00	\$235.00
Commercial Project Permit Review	Each	\$215.00	\$235.00
Land Use Variance Review	Each	N/A	\$235.00
SEPA	Each	\$680.00	\$700.00
Activities exceeding 4 hours	Hour	\$80.00	\$80.00

\*Note: The Coordinated Prevention Grant (CPG) supplies 75% match for SW enforcement activities. The 2013 Solid waste fees assessed by KCPHD strives to cover the remaining 25%. Should CPG funding cease, an agreed upon fee will be set and collected by Solid Waste Programs to provide adequate enforcement activities by KCPHD.

### Attachment 3: 2013 Community Health Services/Clinic Fees

Code	Description	2012 Fee	2013 Adult & Child
99211	Brief	\$65.00	\$65.00
99211	Limited	\$75.00	\$75.00
99211	Full Travel Consultation	\$115.00	\$115.00
	Overseas Travel Consultation – Group Education Session (2 hour presentation; minimum 4 people for a group session)	\$240.00	\$240.00
	Child Care Nurse Consulting Monthly Fee	\$125.00	\$125.00
	Child Care Nurse Consulting Hourly Rate	\$95.00	\$95.00
36415	Blood Draw	\$60.00	\$60.00
	QFG Processing Fee	\$50.00	\$50.00
99211	PPD TST Initial	\$60.00	\$60.00
99211	PPD TST Results Only	\$50.00	\$50.00
99211	TB Initial Positive Visit Exam	\$140.00	\$140.00
99211	Follow up Positive Visit	\$75.00	\$75.00
86580	PPD TST /Contact PPD TST	\$6.00	\$6.00
99341	TB Home visit – New	\$160.00	\$160.00
99347	TB Home visit – Established	\$75.00	\$75.00
	State Vaccine Administrative Charge	\$15.60	\$15.60

### Attachment 4: 2013 Health Promotion Fee Schedule

Description	2012 Fee	2013 Fee
<b>BLOOD BORNE PATHOGEN &amp; HIV/AIDS EDUCATION</b>		
<b>Community Classes</b> (classes open to the public held several times per year)		
2 hour HIV/AIDS Education and Blood Borne Pathogen Certification	\$35.00 per person	\$35.00 per person
4 hour HIV/AIDS Education and Blood Borne Pathogen Certification <sup>1</sup>	\$45.00 per person	\$45.00 per person
<b>Group On-Site Classes</b> (classes available to groups or organizations)		
1 hour BBP Refresher Course	\$135.00 per group	\$135.00 per group
2 hour HIV/AIDS Education and Blood Borne Pathogen Class	\$170.00 per group	\$170.00 per group
<b>Individual Certification</b> (for individuals unable to attend a class)		
1 hour BBP Refresher Course	\$130.00 per person	\$130.00 per person
2 hour HIV/AIDS Education and Blood Borne Pathogen Certification	\$165.00 per person	\$165.00 per person
<b>Other HIV/AIDS and Blood Borne Pathogen Fees</b>		
HIV/AIDS and BBP Education Certificate Replacement Fee	\$20.00 per certificate	\$20.00 per certificate
Replacement Videos (if lost or not returned)	\$200.00 per incidence	\$200.00 per incidence
Video return late fee (if videos aren't returned on time)	\$25.00 per incidence	\$25.00 per incidence
<b>SMOKING IN PUBLIC PLACES ORDINANCE ENFORCEMENT</b>		
Re-Inspection Fee (after violation)	\$75.00 per inspection	\$75.00 per inspection
<b>HIV &amp; HEPATITIS C TESTING &amp; COUNSELING</b>		
Pre-Test Counseling	\$90.00	\$90.00
Post-Test Counseling	\$90.00	\$90.00
OraSure HIV Antibody Test	\$50.00	\$50.00
HIV Antibody & Syphilis Test (same as blood draw fee)	\$60.00	\$60.00
Hepatitis C Test	\$45.00	\$45.00

<sup>1</sup> Certificates for the 4-hour training are obtained through attending the 2 hour class and viewing of additional videos

### Attachment 5: Vital Records Fees

<b>Code</b>	<b>Description</b>	<b>2012 Fee</b>	<b>2013 Fee</b>
Vital Records	Birth and Death Certificate Fee	\$20.00	\$20.00
Search Fee	Search Net Term for Information	\$8.00	\$8.00
Same Day	Processing Birth Certificate Same Day	\$10.00	\$10.00
Reprocessing Fee	Reprocess of Death Certificate	\$4.00	\$4.00